

APA Guide

Information needed in order to cite a source:			
Author or Editor. Last Name, First Initial	(Publication year).	Title of chapter or article.	Title of book or Website.
(Volume, page numbers)	Publishing City and State:	Publisher.	Website Address

Entire Book:

Pattern or format

**Author or Editor. (Publication year). Title of Book. Publishing City and State:
Publisher.**

Sample citation of what goes "IN" your project:

(Rankin 2003)

Sample citation of what goes "OUT" on your Work Cited:

Rankin, A. (2003). Magnetism. Milwaukee, WI: Garth Stevens Pub.

Chapter of section of a book:

Pattern or format

**Author or Editor. (Publication year). Title of chapter or article. In Title of book.
(Vol. #, pp. #). Publishing City and State: Publisher.**

Sample citation of what goes "IN" your project:

(Stone 2003)

Sample citation of what goes "OUT" on your Work Cited:

**Stone, T. (2003). Francis Collins. In Scientist: Their lives and works. (Vol. 7, pp.
79-86). Detroit, MI: UXL.**

Sample citation of what goes "IN" your project:

(Electricity 2008)

Sample citation of what goes "OUT" on your Work Cited:

**Electricity. (2008). In Compton's. (Vol. 7, pp. 149-162). Chicago, IL: Encyclopedia
Britannica, Inc.**

If an author is not listed move the article or chapter title to the front of
the citation.

Information needed in order to cite a source:

Author or Editor. Last Name, First Initial	(Publication year).	Title of chapter or article.	Title of book or Website.
(Volume, page numbers)	Publishing City and State:	Publisher.	Website Address

Website:

Pattern or format

Author or Editor. **(Publication year).** **Title of chapter or article.** **Title of book or Website.** Retrieved from **Website Address**

Sample citation of what goes "IN" your project:

(Johanna 2016)

Sample citation of what goes "OUT" on your Work Cited:

Johannes, M. D. (2016). **Electricity.** In **World Book student.** Retrieved from <http://worldbookonline.com/student/article?id=ar177040>

World Book Online cites each article at the bottom of the page.

Sample citation of what goes "IN" your project:

(Hall 2015 May 5)

Sample citation of what goes "OUT" on your Work Cited:

Hall, N. (2015 May 5). **Newton's laws of motion.** In **NASA.** Retrieved from <http://www.grc.nasa.gov/www/k-12/airplane/newton.html>

If an author is not listed move the article title to the front of the citation entry.

Sample citation of what goes "IN" your project:

(Cells & DNA 2016 Oct. 4)

Sample citation of what goes "OUT" on your Work Cited:

Cells & DNA. (2016 Oct. 4). In **Genetics home reference.** Retrieved from <https://ghr.nlm.nih.gov/primer/primer#basics>

If there is not a publishing date or last updated date listed, replace with n.d.

Sample citation of what goes "IN" your project:

(Benjamin Franklin n.d.)

Sample citation of what goes "OUT" on your Work Cited:

Benjamin Franklin. (n.d.). In **Biography.com.** Retrieved from <http://www.biography.com/people/benjamin-franklin-9301234>

General Rules:

- Abbreviations: omit corporate abbreviations in publishing company titles.
- Dates: Use the format year, month day, 2016, Mar.3.
- Missing Date: If there is not a publishing or last updated date listed, replace with **n.d.**
- Titles: Only capitalize the first word of the title and the first word of the subtitle.
 - Example: *Scientists: Their lives and works*
- Author: If an author or editor is not listed, move the chapter or article title to the front of the citation entry..
- **Always check with your teacher for specific question about project guidelines.**

A "Reference" page is the name that APA gives to a bibliography. It is a listing of all the sources you cited in the body of your paper or project.

Items to Remember:

- The "Reference" page is always the last page of your essay or found at the end of your project.
- The title "Reference" should be centered on the last page.
- Each source entry must be complete and accurate.
- Each source entry reads like one long sentence.
- The first line of a source entry is aligned to the left. All other lines are indented 5 spaces, known as a hanging indent.
- The source entries are listed alphabetically by the first word of the source entry.