

**COMMUNITY UNIT SCHOOL DISTRICT NO. 2
CRAWFORD COUNTY ROBINSON, ILLINOIS
BOARD OF EDUCATION
REGULAR MEETING
JUNE 20, 2011**

BOARD MEMBERS PRESENT:

1. Dennis Inboden
2. Leslie Swaner
3. Debbi Lowrance
4. Larry Keeler
5. Bill Ecton
6. Amy Stone

ADMINISTRATORS PRESENT:

1. Josh Quick, Superintendent
2. Jason Stark, WGS Principal
3. Kevin McConnell, LGS Principal
4. Sue Catt, NMS Principal
5. Troy Hickey, RHS Principal
6. Janis Loughery, RHS Assistant Principal (arrived at 7:40pm)
7. Jamie Rains, Special Services Director

OTHERS ATTENDING:

1. Cindy Beard, CUSD #2 Treasurer
2. Debbie Pethtel, School Board Secretary
3. Randy Harrison, News Media
4. Chris Forde, Media

ABSENT:

1. Von Meeks, Board Member
2. Terry Roche, Extended Services Director
3. Craig Beals, NMS Assistant Principal

President Inboden called the Amended Budget Hearing to order at 6:45pm. The FY 2011 amended budget had been on public display for the last 30 days at the Central office. No one from the public had been in to review it. There were no questions from the public on the budget hearing.

President Inboden called the June regular board meeting to order at 7:00pm. A motion was made by Lowrance and seconded by Ecton to approve the consent agenda (including prior minutes (May 16, Regular and Closed Session Minutes and Special Board Meeting Minutes on June 8, 2011) and Payroll and Bills. Roll call vote: Yeas – Lowrance, Swaner, Meeks, Keeler, Stone, and Inboden. Nays – none. Motion carried.

UNIT #2 DISTRICT UPDATES/PUBLIC COMMENT:

There were no Teacher's Union representatives present.

OLD BUSINESS:

After a review of the amended budget, a motion was made by Ecton and seconded by Keeler to adopt the FY 2011 amended budget as presented. Roll call vote: Yeas – Lowrance, Swaner, Ecton, Keeler, Stone, and Inboden. Nays – none. Motion carried.

A motion was made by Lowrance and seconded by Swaner to approve (after 2nd reading) policy revisions for Section 5:185 (FMLA) of the District Board Policy Manual. Roll call vote: Yeas – Ecton, Swaner, Lowrance, Keeler, Stone, and Inboden. Nays – none. Motion carried.

After review of a letter written by high school faculty requesting three (3) additional School Improvement Days for the school year 2011/2012, a motion was made by Lowrance and

seconded by Stone to allow the 3 additional SIP days for the 2011/2012 school year only (on a trial basis for one year) and request written feed-back from faculty on the value of added days after experiencing the change in number of SIP days. The days approved are Friday, September 16, Friday, November 18, and Friday, February 17. Roll call vote: Yeas – Lowrance, Swaner, Ecton, Keeler, Stone, and Inboden. Nays – none. Motion carried.

A motion was made by Keeler and seconded by Lowrance to renew the RHS Athletic Trainer Contract with CMH as presented. The cost this year is 8% higher than last year at \$3,250 for the 2011/2012 school year. Roll call vote: Yeas – Keeler, Ecton, Stone, Swaner, Lowrance, and Inboden. Nays – None. Motion carried.

NEW BUSINESS:

Upon motion by Swaner and seconded by Keeler, the board approved ADG Architecture & Design Group, Ltd., Mt. Carmel, IL. to provide professional architectural services for the proposed RHS Concession Stand not to exceed \$3,750. Roll call vote: Yeas – Swaner, Lowrance, Ecton, Stone, Keeler and Inboden. Nays – none. Motion carried.

A motion was made by Ecton and seconded by Swaner to approve closing revolving/petty cash accounts for the year 2011 and re-establish them for fiscal year 2012. Roll call vote: Yeas – Keeler, Lowrance, Stone, Swaner, Ecton, and Inboden. Nays – none. Motion carried.

A motion was made by Swaner and seconded by Ecton for authorization to send bid requests for the 2011/2012 school year for bakery, dairy, petroleum products, tires/tubes, oil filters, fuel filters, transmission filters, air filters, brake pads, and heavy duty bus batteries. Roll call vote: Yeas – Swaner, Keeler, Stone, Lowrance, Ecton, and Inboden. Nays – none. Motion carried.

A 2011 Crawford County Prevailing Wage statement was reviewed. A motion was made by Keeler and seconded by Swaner to approve the 2011 Crawford County statement as presented. Roll call vote: Yeas – Stone, Ecton, Keeler, Swaner, Lowrance, and Inboden. Nays – none. Motion carried.

A motion was made by Keeler and seconded by Swaner to increase student breakfast prices by 5 cents and student lunch prices by 10 cents for the new school year (2011/2012). Roll call vote: Yeas – Stone, Swaner, Keeler, Lowrance, Ecton, Inboden. Nays – none. Motion carried. Board members requested Superintendent checking with other districts in cafeteria pricing to see what Unit #2 can do to lower their losses in the cafeteria department.

After reviewing the Family and Medical Leave Act (FMLA) Compliance and Implementation Program, a motion was made by Ecton and seconded by Lowrance to adopt the program for the Unit #2 School District. Roll call vote: Yeas – Keeler, Lowrance, Ecton, Stone, Swaner, and Inboden. Nays – none. Motion carried.

A motion was made by Lowrance and seconded by Swaner to adopt the Administrator Procedures for Section 1 through 3 for a policy reference guide. Roll call vote: Yeas – Swaner, Keeler, Ecton, Stone, Lowrance, and Inboden. Nays – none. Motion carried.

After much discussion on insurance, a motion was made by Lowrance and seconded by Stone to adopt the North Wayne Insurance Agency ISDA/WCSIT insurance bid for \$185,398.premium that will cover property, liability, crime, boiler & machinery, Inland Marine, Commercial Auto, Umbrella, Worker's Comp., School Board Legal Liability, and Treasurer's Bond. This bid will save the district \$107,000 and is guaranteed the same rate for 3 years. Roll call vote: Yeas – Keeler, Lowrance, Ecton, Stone, Swaner, and Inboden. Nays – none. Motion carried.

A motion was made by Ecton and seconded by Swaner to authorize Superintendent Quick to work with Bushue to arrive at the best duration period and report information at the July 18th

board meeting. Roll call vote: Yeas – Keeler, Ecton, Stone, Swaner, Lowrance, and Inboden. Nays – none. Motion carried.

A motion was made by Ecton and seconded by Stone requesting Superintendent Quick to follow up on completion of the “No Child Left Behind” grant application. Roll call vote: Yeas – Stone, Swaner, Keeler, Lowrance, Ecton, and Inboden. Nays – none. Motion carried.

A motion was made by Keeler and seconded by Ecton to adopt an Accident Reporting procedure and forms booklet as presented. Roll call vote: Yeas – Swaner, Keeler, Lowrance, Ecton, Stone, and Inboden. Nays – none. Motion carried.

A motion was made by Swaner and seconded by Meeks to appoint Debbi Lowrance as the Governing Delegate representing CUSD #2 Schools at the annual Chicago School Board Conference in November 2011. Roll call vote: Yeas – Lowrance, Keeler, Stone, Swaner, Meeks, and Inboden. Nays – none. Motion carried.

ADMINISTRATOR’S REPORTS:

Superintendent Quick reported on the construction at both WES and LGS. Both are on schedule as planned.

Quick also reported on-line registration will take place at this year’s school registration. He will make available to outside media instructions for using on-line registration by the 2nd week of July 2011.

President Inboden appointed Board Member Amy Stone to the Finance Board Committee and the Technology Board Committee.

Unit 2 Personnel:

A motion was made by Swaner and seconded by Stone to employ Janelle Oxford as RHS Guidance Counselor and teacher effective 2011/2012 school year. Roll call vote: Yeas – Stone, Swaner, Lowrance, Keeler, Ecton, and Inboden. Nays – none. Motion carried.

A motion was made by Lowrance and seconded by Swaner to extend guidance position hours for Oxford (not to exceed 10 days) for the 2011 summer months. This will clear out the previously approved extension of hours for Deb Whipkey. Roll call vote: Yeas – Lowrance, Swaner, Ecton, Keeler, and Stone. Nays – Inboden. Motion carried.

A motion was made by Ecton and seconded by Keeler to allow 4th grade LGS teacher Jennifer Holler to transfer to WES Kindergarten class (due to high enrollment figures) effective the start of the 2011/2012 school year. Roll call vote: Yeas – Lowrance, Stone, Ecton, Swaner, Keeler, and Inboden. Nays – none. Motion carried.

A motion was made by Lowrance and seconded by Swaner to accept intent to retire letter from Principal Troy Hickey effective at the conclusion of the 2015/2016 school year. Roll call vote: Yeas – Stone, Keeler, Swaner, Ecton, Lowrance, and Inboden. Nays – none. Motion carried.

A motion was made by Ecton and seconded by Lowrance to accept the resignation of Kelly Brookman, RHS Head Girls Softball Coach effective immediately. Roll call vote: Yeas – Lowrance, Ecton, Swaner, Keeler, Stone, and Inboden. Nays – none. Motion carried.

A motion was made by Swaner and seconded by Ecton to accept the resignation of NMS Junior Varsity Scholastic Bowl Coach Jessica Sisil effective 2011/2012 school year. Roll call vote: Yeas – Keeler, Swaner, Stone, Lowrance, Ecton, and Inboden. Nays – none. Motion carried.

A motion was made by Keeler and seconded by Lowrance to accept the resignation of NMS 8th grade girls basketball coach Terry Roche effective 2011/2012 school year. Roll call vote: Yeas - Keeler, Lowrance, Swaner, Stone, Ecton, and Inboden. Nays – none. Motion carried.

At 8:00pm a motion was made by Lowrance and seconded by Ecton to convene to closed session to discuss appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body, including hearing testimony or a complaint lodged against an employee to determine its validity 5 ILCS 120/2 (c) (1); to discuss collective negotiating matters between the public body and its employees or their representatives 5 ILCS 120/2 (c) (2); to discuss closed meeting minutes, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06- 5 ILCS 120/2 (c) (21). Roll call vote: Yeas – Ecton, Swaner, Keeler, Stone, Lowrance, and Inboden. Nays – none. Motion carried.

A motion was made by Lowrance and seconded by Swaner to return to open session at 9:30pm. Roll call vote: Yeas – Keeler, Lowrance, Swaner, Stone, Ecton, and Inboden. Nays – none. Motion carried.

After review of closed session minutes for the past 6 months (December 2010 thru June 8, 2011), a motion was made by Swaner and seconded by Lowrance to “keep closed” status for the above mentioned closed session minutes. Roll call vote: Swaner, Keeler, Lowrance, Ecton, Stone, and Inboden. Nays – none. Motion carried.

A motion was made by Lowrance and seconded by Ecton to destroy any and all “closed session” tapes in storage that are older than 18 months. Roll call vote: Yeas – Ecton, Swaner, Lowrance, Keeler, Stone, and Inboden. Nays – none. Motion carried.

At 9:35pm a motion was made by Lowrance and seconded by Stone to adjourn the June 20th regular school board meeting. Roll call vote: Yeas – Swaner, Keeler, Ecton, Lowrance, Stone, and Inboden. Nays – none. Motion carried.

The next regular school board meeting will be held on Monday, July 18th at 7:00pm at the Central Office.

Dennis Inboden, School Board President

Debbie J. Pethtel, School Board Secretary