

**COMMUNITY UNIT SCHOOL DISTRICT NO. 2
CRAWFORD COUNTY ROBINSON, ILLINOIS
BOARD OF EDUCATION
REGULAR MEETING
AUGUST 15, 2011
7:00pm Board Meeting**

BOARD MEMBERS PRESENT:

1. Dennis Inboden
2. Leslie Swaner
3. Debbi Lowrance
4. Von Meeks
5. Larry Keeler
6. Amy Stone

ADMINISTRATORS PRESENT:

1. Josh Quick, Superintendent
2. Troy Hickey, RHS Principal
3. Janis Loughery, RHS Assistant Principal
4. Sue Catt, NMS Principal
5. Kevin McConnell, LGS Principal
6. Jason Stark, WES Principal
7. Terry Roche, Extended Services Director

OTHERS ATTENDING:

1. Debbie Pethtel, School Board Secretary
2. Dan Gallion, CUTEA Rep.
3. Cindy Beard, School Treasurer
4. Mike Vezzetti, Investment Advisor
5. Randy Harrison, News Media
6. Chris Forde, WTYE

ABSENT:

1. Bill Ecton
2. Jamie Rains
3. Craig Beals

President Inboden called the August board meeting to order at 7:00pm. After the pledge and roll call, Mike Vezzetti, CUSD #2 Investment Advisor with Vezzetti Capital Management LLC provided the annual investment report for CUSD #2. He reported for the fiscal year end 6/30/2011, Unit #2's account had an investment gain of \$66,172. The beginning balance on 7/01/2010 was \$3,548,722.14 and there were contributions (local tax receipts) of \$6,229,701.92. Distributions (transfers to DDA account) were made in the amount of \$6,400,000. The average monthly distribution was \$533,333.33 - the average monthly contribution was \$519,141.83. The ending market value of the account on 6/30/11 was \$3,424,795.17. Vezzetti stated interest rates have been historically low for a period much longer than most have forecasted. Interest rates will likely stay low for longer, making fiscal 2011/2012 another year of very low income earnings.

A motion was made by Lowrance and seconded by Swaner to approve the consent agenda items including:

- July 18, 2011 regular and closes session minutes
- Current Payroll and Bills
- Policies 2:130; 3:30; and 5:170

Roll call vote: Yeas – Keeler, Meeks, Stone, Swaner, Lowrance, and Inboden. Nays – none. Motion carried.

OLD BUSINESS:

A motion was made by Meeks and seconded by Keeler to approve replacing the window caulking at LGS for both the south and west walls of the building at approximately \$131.04 per window. Roll call vote: Yeas – Keeler, Meeks, Lowrance, Swaner, Stone, and Inboden. Nays – none. Motion carried.

A “Board Meeting Facility Schedule” as follows was approved with a motion by Lowrance and seconded by Stone:

SEPTEMBER 19	-	WASHINGTON ELEMENTARY
OCTOBER 17	-	LINCOLN GRADE SCHOOL
NOVEMBER 21	-	NUTTALL MIDDLE SCHOOL
DECEMBER 19	-	ROBINSON HIGH SCHOOL

Roll call vote: Yeas – Swaner, Meeks, Keeler, Lowrance, Stone, and Inboden. Nays – none. Motion carried.

Discussion was held regarding the upcoming RHS Concession Stand/restroom area square footage, etc. The board gave consensus to move forward on the project, however Superintendent Quick suggested before a financial commitment is made by the school board, the RHS committee conduct fundraisers, seek donations, etc.

NEW BUSINESS:

Superintendent Quick presented the fiscal year 2011/2012 proposed budget to the board. After discussion, a motion was made by Keeler and seconded by Meeks to display the proposed Unit #2 budget (as presented) to the public for 30 days prior to a budget hearing scheduled for Monday, September 19th, 2011 at 6:45pm preceding the regular board meeting to be held at Washington Elementary School. Roll call vote: Yeas: – Swaner, Lowrance, Meeks, Stone, Keeler, and Inboden. Nays – none. Motion carried.

RHS teacher Elaine Harder presented the board with a handout of “*School Board Guide to Improving Adolescent Literacy*”. She reported there were 8 strategies for School Board Members to review in the handout. Harder then invited board members to attend the next Literacy meeting in the RHS conference room on September 8th at 3:05pm.

A motion was made by Lowrance and seconded by Stone to adopt the RHS Booster Club Constitution and By-laws (with a revision) as presented. Roll call vote: Yeas – Keeler, Lowrance, Stone, Swaner, and Inboden. Nays – Meeks. Motion carried.

A motion was made by Lowrance and seconded by Meeks to increase the rate for substitute teachers from \$75.00 per day to \$80.00 per day effective 2011/2012 school year. Roll call vote: Yeas – Stone, Swaner, Lowrance, Meeks, Keeler, and Inboden. Nays – none. Motion carried.

ADMINISTRATOR’S REPORTS: Supt. Quick thanked school secretaries, custodians, maintenance staff, Administrators and Robinson Daily News and WTYE media for their help in a successful registration on Tuesday, August 9th. He noted 946 families registered on- line and again thanked Carla Sinclair for her work in heading this on-line registration program.

Board President Inboden mentioned the personnel committee met and has planned for attrition due to the fact that 4 administrator’s retirement will take place in the next 4 - 5 years. The personnel committee’s proposed plan will reduce 1 Administrator position by attrition.

CUSD #2 PERSONNEL:

Employments for the 2011/2012 school year:

A motion was made by Swaner and seconded by Lowrance to employ Sherry Heidorn as WES Kindergarten Aide for 5.5 hrs per day @ \$8.80 p/hr for the 2011/2012 school year. Roll call vote: Yeas – Swaner, Lowrance, Keeler, Meeks, Stone, and Inboden. Nays – none. Motion carried.

A motion was made by Keeler and seconded by Swaner to employ three Title I Reading Aides at LGS at the beginning of 2011/2012 school year: Stacey Pinkstaff, Monna Pinkston, and Heather Brown-each aide @ \$8.80 p/hr up to 4 hours per day. Roll call vote: Yeas – Meeks, Lowrance, Keeler, Stone, Swaner, and Inboden. Nays –none. Motion carried.

A motion was made by Lowrance and seconded Meeks to employ Kim Shaffer as LGS Lunchroom Supervisor @ \$8.30 per/hr. for 2 hrs. per day effective 2011/12 school year. Roll call vote: Yeas – Keeler, Meeks, Stone, Lowrance, Swaner, and Inboden. Nays – none. Motion carried.

A motion was made by Lowrance and seconded by Meeks to employ Shanna Walton at Washington Elementary as night custodian at a beginning base salary of \$18,517. Roll call vote: Yeas – Stone, Lowrance, Meeks, Swaner, Keeler, and Inboden. Nays – none. Motion carried.

A motion was made by Keeler and seconded by Stone to employ Candice Henton as RHS Family Consumer Science Teacher at step BS/5 rate of \$35,749.00 effective 2011/12 school year. Roll Call vote: Yeas – Stone, Meeks, Swaner, Lowrance, Keeler, and Inboden. Nays – none. Motion passed.

A motion was made by Lowrance and seconded by Swaner to employ Joshua Roberts as NMS Personal Care Aide @ \$8.80 per hour for 6.75 hrs. per day effective 2011/2012 school year. Roll call vote: Yeas – Stone, Swaner, Meeks, Keeler, Lowrance, and Inboden. Nays – none. Motion carried.

A motion was made by Lowrance and seconded by Meeks to employ Lynda Vaughn as NMS Cross-Categorical Aide @ \$8.80 per hour for 6.5 hrs. per day for the 2011/2012 school year. Roll call vote: Yeas – Lowrance, Stone, Swaner, Meeks, Keeler, and Inboden. Nays – none. Motion carried.

Upon receiving facts that Unit #2 is receiving a grant, a motion was made by Meeks and seconded by Stone to re-employ Meagan Correll, WES Parent Educator and Charity Brown, WES Children and Parents Program Aide. Brown will work up to 25 hours per week. Roll call vote: Yeas – Swaner, Lowrance, Stone, Meeks, Keeler, and Inboden. – Nays – none. Motion carried.

Re-assignments were approved with a motion from Meeks and seconded by Stone:

- Jennifer Fritch - LGS Cook Helper at 4 hours per day
- Julia Briner – LGS Lunch Room Supervisor at 2 hours per day

Roll call vote: Yeas – Keeler, Stone, Swaner, Meeks, Lowrance, and Inboden. Nays – none. Motion carried.

Extra and Co-Curriculars:

On motion by Swaner and seconded by Lowrance the following extra-curricular positions were approved for the 2011/2012 school year:

- Andrew Flynn – NMS/RHS Chorus
- Diana Thompson – NMS Assistant Scholastic Bowl Coach
- Brad Snyder – NMS 8th grade boys basketball
- Patrick Tullock – NMS 7th grade boys basketball
- B. Snyder & P. Tullock – 6th grade intramural & competitive
- RHS Division Heads: Janelle Oxford, Cynthia Schrey, Laurie Vaughn, Judy Smith, Mandy Cooley, Scott Albright, Kelly Brookman, Elaine Harder, Eva Hester
- Candice Henton/Deanna Woods - FCCLA
- Tim Nolen – Assistant Athletic Director/Strength & Conditioning Director
- Joshua Roberts – RHS Assistant Basketball

On same motion, **volunteer** coaches Greg Brooks, RHS Ass't Boys Basketball (pending ASEP paperwork) and Patrick Tullock, RHS Ass't Tennis Coach were unanimously approved. Roll call vote: Yeas – Swaner, Meeks, Lowrance, Keeler, Stone, and Inboden. Nays – none. Motion carried.

Leave of Absence:

A motion was made by Lowrance and seconded by Keeler to approve the leave of absence for RHS teacher Lauren Gullett for approximate date of August 19 through September 12, 2011. Roll call vote: Yeas – Lowrance, Ecton, Stone, Swaner, Keeler, and Inboden. Nays – none. Motion carried.

Resignations:

A motion was made by Meeks and seconded by Lowrance to accept the resignation of Craig Utterback as NMS personal aide, 6th grade boys' basketball, 7th grade boys' basketball, and RHS Assistant Freshman football coach effective immediately. Roll call vote: Yeas – Keeler, Swaner, Stone, Lowrance, Meeks, and Inboden. Nays – none. Motion carried.

A motion was made by Keeler and seconded by Stone to accept the resignation of Courtney Hoalt as 7th grade girls track coach effective immediately. Roll call vote: Yeas – Meeks, Lowrance, Keeler, Swaner, and Inboden. Nays – none. Motion carried.

A motion was made by Swaner and seconded by Keeler to accept the resignation from Sara DeMartino as RHS Family Consumer Science Teacher effective immediately. Roll call vote: Yeas – Stone, Lowrance, Meeks, Swaner, Keeler, and Inboden. Nays – none. Motion carried.

A motion was made by Lowrance and seconded by Meeks to accept the resignation of Laura Richart as LGS Title 1 Reading Aide effective immediately. Roll call vote: Yeas – Lowrance, Ecton, Keeler, Swaner, Meeks, and Inboden. Nays – none. Motion carried.

OTHER:

At 8:30pm a motion was made by Keeler and seconded by Lowrance to adjourn the August 15th regular board meeting. Roll call vote: Yeas – Meeks, Keeler, Swaner, Lowrance, Stone, and Inboden. Nays – none. Motion carried.

The next regularly scheduled board meeting will be Monday, September 19, 2011 at 6:15pm for “*new employee reception*” with a budget hearing at 6:45pm and 7:00pm for the regular board meeting to be held at Washington Elementary School.

Dennis Inboden, School Board President

Debbie J. Pethel, School Board Secretary