

COMMUNITY UNIT SCHOOL DISTRICT NO. 2  
CRAWFORD COUNTY ROBINSON, ILLINOIS  
BOARD OF EDUCATION  
REGULAR MEETING  
DECEMBER 19, 2011

6:45pm – Truth in Taxation Public Hearing  
7:00pm – Regular School Board Meeting

**BOARD MEMBERS PRESENT:**

1. Dennis Inboden
2. Leslie Swaner
3. Debbi Lowrance
4. Von Meeks
5. Larry Keeler
6. Bill Ecton
7. Amy Stone

**ADMINISTRATORS PRESENT:**

1. Josh Quick, Superintendent
2. Troy Hickey, RHS Principal
3. Janis Loughery, RHS Assistant Principal
4. Sue Catt, NMS Principal
5. Kevin McConnell, LGS Principal
6. Jason Stark, WES Principal
7. Jamie Rains, Special Services Director

**OTHERS ATTENDING:**

1. Cindy Beard, Treasurer
2. Debbie J. Pethtel, School Board Secretary
3. Tom Compton, News Media
4. Chris Forde, WTYE Radio
5. Kirk Rardin, CUTEA Representative
6. Holly Gallagher, Elementary Librarian
7. Janet Jenkins, RHS Librarian
8. Scott Rawlings, RHS Athletic Trainer

**ABSENT:**

1. Craig Beals
2. Terry Roche

At 6:45pm President Inboden opened the public hearing for the 2011 CUSD #2 Tax Levy hearing. There were no questions from the public. The hearing closed at 6:58pm.

President Inboden called the regular meeting to order at 7:00pm.

**COMMENTS FROM CUTEA/PUBLIC:**

CUTEA Representative Kirk Rardin presented gifts to school board members and conveyed Happy Holidays to all!

Principal Hickey introduced Scott Rawlings who reviewed the current software being used for Unit #2 athletes. He explained it is an internet based “tool” to determine “back to play” program to manage concussions and head injuries suffered by student athletes. Baseline testing is done in the early summer months that store information on each athlete. Rawlings then reviewed the 6-module test. IHSA now mandates that a trained medical person determine the athlete’s return to play. Rawlings noted the comprehensive program is working well. Rawlings then left the meeting.

CUSD #2 Media Janet Jenkins and Holly Gallagher presented the board with an update on their LSTA state per capita money. Sarah Hemrich was unable to attend last night’s meeting. Jenkins and Gallagher both expressed with enthusiasm their passion for doing everything possible to teach students the importance of reading books! Gallagher then left the meeting.

A motion was made by Ecton and seconded by Lowrance to approve the consent agenda for December which included:

- November 21, 2011 regular school board minutes
- December payroll and bills
- Policy Revisions

Roll call vote: Yeas – Ecton, Stone, Lowrance, Keeler, Meeks, Swaner and Inboden. Nays - none. Motion carried.

#### OLD BUSINESS:

Superintendent Quick and Treasurer Beard presented the 2011 Tax Levy Certificate to the Board. This report will support the 2012-13 school year. A motion was made by Swaner and seconded by Ecton to adopt the 2011 Certificate of Tax Levy Report as presented in an amount totaling (less bonds) \$12,078,000. This levy will ensure that Unit #2 receives all funds available from the district’s maximum tax rates in the operating funds with an actual EAV of up to \$370,000,000. Roll call vote: Yeas – Lowrance, Swaner, Ecton, Stone, Keeler, Meeks, and Inboden. Nays – none. Motion carried.

Closed session minutes were reviewed from June 2011 through November 2011. A motion was made by Keeler and seconded by Meeks to free-up June 20, 2011 and July 18, 2011 closed session minutes for public view if requested. Roll call vote: Yeas – Meeks, Keeler, Lowrance, Stone, Ecton, Swaner, and Inboden. Nays – none. Motion passed unanimously.

A motion was made by Lowrance and seconded by Swaner to adopt the Administrative Procedure – Section 5. Roll call vote: Yeas – Lowrance, Meeks, Ecton, Stone, Keeler, Swaner, and Inboden. Nays – none. Motion passed unanimously.

#### NEW BUSINESS:

A motion was made by Lowrance and seconded by Stone to approve the adoption of membership with SIPC (Schools of Illinois Purchasing Co-op). Roll call vote: Yeas – Swaner, Keeler, Lowrance, Meeks, Stone, Ecton, and Inboden. Nays – none. Motion passed unanimously.

A motion was made by Swaner and seconded by Ecton to adopt the revisions to RHS Curriculum as explained by Principal Hickey. The curriculum modifications include the following:

- Eliminate Pre-Algebra and require all incoming freshman to take Algebra or Algebra II
- All freshmen are to take Biology or Conceptual Biology. Sophomore year students would have the choice of Physical Science, Earth Science or Chemistry
- Add a class called “Survey of English” which will practice and master a variety of reading, writing, listening, and speaking skills in a variety of “real-world” applications. The course will place an emphasis on practical application of communication, especially as a tool in the world of work. Some of the topics students might explore include: using reading and writing technical reports and manuals, writing business letters and resumes, giving and taking directions, and how to use problem solving skills. This course is especially recommended for students interested in preparing for vocational or certification programs after high school

#### ADMINISTRATOR REPORTS:

Superintendent Quick reported all County Superintendents are working together on the 2012/2013 school calendar and will have two drafts to present at the February 2012 Board meeting. He noted schools no longer have the option of short first and last days of school. Quick informed the Board of the upcoming 1st “County Wide” Teacher’s Institute Day on January 3, 2012 to be held at LTC.

#### PERSONNEL:

A motion was made by Meeks and seconded by Lowrance to approve a pay increase for Custodian Kristin Johnston @ \$10.16 per hour effective December 16, 2011. It was noted that Johnston had been inadvertently overlooked in the past when non-certs were given pay raises.

A motion was made by Keeler and seconded by Stone to approve a leave of absence for 7<sup>th</sup> grade teacher Christina Snyder for the approximate dates of February 1 – March 12, 2012. Roll call vote: Yeas – Stone, Keeler, Lowrance, Swaner, Ecton, Meeks, and Inboden. Nays – none. Motion carried.

A motion was made by Lowrance and seconded by Meeks to approve a leave of absence for Art teacher Eli Coulter for approximate dates of January 6, 2011 to January 30, 2012. Roll call vote: Yeas - Meeks, Stone, Swaner, Lowrance, Ecton, Keeler, and Inboden. Nays – none. Motion carried.

A motion was made by Ecton and seconded by Meeks to authorize Superintendent Quick to post and employ two (2) paraprofessionals prior to the January 17, 2012 school board meeting. One paraprofessional is needed for an IEP kindergarten student for 6.25 hrs per day and one paraprofessional for a cross-categorical student for 6.50 hrs. per day. Roll

call vote: Yeas – Swaner, Keeler, Lowrance, Meeks, Stone, Ecton, and Inboden. Nays – none. Motion passed unanimously.

A motion was made by Stone and seconded by Swaner to accept the resignation of NMS aide Lynda Vaughn effective December 31, 2011. Roll call vote: Yeas – Keeler, Ecton, Lowrance, Meeks, Swaner, Stone, and Inboden. Nays – none. Motion passed unanimously.

**CLOSED SESSION:**

At 8:05pm a motion was made by Keeler and seconded by Ecton to convene to closed session to discuss the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body to determine its validity 5ILCS 120/2(c) (1). Roll call vote: Yeas – Meeks, Lowrance, Ecton, Stone, Keeler, Swaner, and Inboden. Nays – none. Motion carried.

At 9:45pm a motion was made by Meeks and seconded by Lowrance to return to open session. Roll call vote: Yeas – Swaner, Meeks, Keeler, Lowrance, Stone, Ecton, and Inboden. Nays – none. Motion passed unanimously.

No action was taken after closed session. At 9:48pm a motion was made by Meeks and seconded by Keeler to adjourn the December Regular Board Meeting. Roll Call vote: Yeas – Keeler, Meeks, Swaner, Lowrance, Stone, Ecton, and Inboden. Nays – none. Motion passed unanimously.

The next CUSD #2 School Board meeting will be Tuesday, January 17, 2012 at 6:45pm for a public hearing regarding a summer food waiver and 7:00pm for regular January 2012 meeting at the Central office.

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Board President

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Board Secretary