

**COMMUNITY UNIT SCHOOL DISTRICT NO. 2
CRAWFORD COUNTY ROBINSON, ILLINOIS
BOARD OF EDUCATION
REGULAR MEETING
JULY 16, 2012**

BOARD MEMBERS PRESENT:

1. Dennis Inboden
2. Leslie Swaner
3. Larry Keeler
4. Amy Stone
5. Von Meeks
6. Bill Ecton
7. Debbi Lowrance

ADMINISTRATORS PRESENT:

1. Josh Quick, Superintendent
2. Jason Stark, WES Principal
3. Kevin McConnell, LGS principal
4. Janis Loughery, RHS Assistant Principal

OTHERS ATTENDING:

1. Cindy Beard, CUSD #2 Treasurer
2. Carla Sinclair, School Board Secretary
3. Marilyn Ferguson, CUSD#2 Bookkeeper
4. Randy Harrison, News Media
5. Chris Forde, Media

President Inboden called the July regular board meeting to order at 7pm. A motion was made by Meeks and seconded by Swaner to approve the consent agenda (including prior minutes (June 25, 2012), July payroll and bills, policy revisions, administrative procedure revisions, bids for dairy, bakery and transportation, resolution to loan from working cash to TORT, resolution to loan from working cash to Education Fund, cafeteria fees for 2012/2013, and resignations. Roll call vote: Yeas- Meeks, Keeler, Lowrance, Stone, Ecton, Swaner, and Inboden. Nays – none. Motion carried.

UNIT #2 DISTRICT UPDATES/ PUBLIC COMMENT:

There were no comments from Teacher's Union representative, Laurie Vaughn.

OLD BUSINESS:

By consent motion, the Board approved the policy revisions and administrative procedures.

By consent motion, the Board approved the appointment of Carla Sinclair as Board Secretary and Freedom of Information Act (FOIA) officer for the district.

By consent motion, the Board approved the plans for Title I and Title IIA programs.

By consent motion, the Board approved the submission of the No Child Left Behind (NCLB) by Superintendent Quick.

By consent motion, the Board approved the bids from Prairie Farms – Dairy, The Earthgrains Company – Bakery, Wabash Valley FS – Petroleum Products, Schaffer – Motor Oil, Best One of Robinson – Tires, Tubes, Etc., Batteries Now from Jasper, Indiana - Batteries.

By consent motion, the Board approved a resolution to loan \$100,000 from the Working Cash Fund to the TORT Fund.

By consent motion, the Board approved a resolution to loan up to \$1,350,000 from the Working cash Fund to the Education Fund.

By consent motion, the Board approved the following resignations:

Brittney Murray – WES special education aide

Aaron White – NMS special education aide

Mickey Walton – Assistant Football Coach

Rick Knust – Assistant Football Coach

A motion was made by Ecton and seconded by Lowrance to approve the cafeteria fee increases for 2012-2013. Breakfast was increased by 5 cents, Lunch increased by 10 cents, and Adult Meals were increased by 15 cents. Roll call

**vote: yeas – Swaner, Keeler, Meeks, Lowrance, Ecton, Stone, and Inboden.
Nays – none. Motion carried.**

A motion was made by Lowrance and seconded by Ecton to approve the District Goals (see attachment). Roll call vote: yeas: Keeler, Lowrance, Ecton, Stone, Swaner, Meeks, and Inboden. Nays – none. Motion carried. Superintendent Quick thanked the Goal Committee for their work.

NEW BUSINESS:

ADMINISTRATOR’S REPORTS:

Superintendent Quick reported that the Policy Committee and the Building and Grounds Committee met on July 5, 2012.

Building Administrators have been working diligently to complete their evaluation modules.

Building Administrators reported the security camera installation is going well. They are pleased with the work by Flat Rock Telephone Company in the installation of security camera systems.

At 7:18pm, a motion to adjourn to closed session (Discussion of the purchase or lease of real property for the use of the public body 5ILCS 120/2.c5) was made by Swaner and seconded by Stone. Roll call vote: Yeas- Lowrance, Stone, Ecton, Swaner, Keeler, Meeks, and Inboden. Nays – none. Motion carried.

At 7:50pm, President Inboden called the meeting back to order. Roll call was taken with Stone, Keeler, Swaner, Ecton, Meeks, Lowrance, and Inboden present.

At 7:52pm, a motion to adjourn the regular meeting was made by Lowrance and seconded by Keeler. Roll call vote: yeas – Meeks, Keeler, Lowrance, Ecton, Stone, Swaner, and Inboden. Nays – none. Motion carried.

The next regular school board meeting will be held on Monday, August 20, 2012 at 7:00pm at the Central Office.

CUSD#2 Goal Planning Worksheet - July 2012 (Revised)

Personnel

Vision: Our teachers and staff will be well prepared, effective educators who, with the Administration and Board, will do all that is possible to present our students with not only the opportunity, but the motivation to learn to their best ability. Teachers and staff of CUSD#2 will be accountable and strive for continuous improvement for themselves and our students.

Goal 1: Robinson CUSD#2 will develop and implement a comprehensive appraisal system for teachers and administrators, which is unbiased, quantitative and truthful.

Indicator 1.1: Evaluation tool and procedures in place.

Indicator 1.2: Personal professional growth plans in place for all Unit 2 employees.

Academic Achievement

Vision: Students of Robinson CUSD#2 schools will have the skills needed to be successful and productive citizens in a constantly changing, diverse world.

Goal 2: Robinson CUSD#2 will have a comprehensive and interconnected system of curriculum, instruction, and assessment. Develop local pre and post assessments for use in individual plans.

Indicator 2.1: Full implementation of the Common Core Standards by August 2014.

Indicator 2.2: Instructional opportunities beyond traditional classroom (e.g. online learning, dual credit)

Indicator 2.3: Pre-, post-, and progress monitoring assessments in place for all students.

Indicator 2.4: Students are engaged

Safety

Vision: Students and staff of Robinson CUSD#2 will work and learn in a safe environment free from harassment and stigma.

Goal 3: Robinson CUSD#2 will continuously assess the safety and climate of its schools and take any steps needed to insure a safe environment.

Indicator 3.1: Security cameras with DVRs will be installed in each school

Indicator 3.2: Grounds will be well-lit at night

Indicator 3.3: A positive working relationship with RPD and other emergency responders

Indicator 3.4: Provide training on identification and prevention of bullying for staff, students, and parents.

District Finances

Vision: Robinson CUSD#2 will have the finances to support the district's mission of providing a pathway that leads to the success of every student.

Goal 4: Robinson CUSD#2 will have short and long-term financial plans to support our mission.

Indicator 4.1: Short term (1-5 year) financial plan

Indicator 4.2: Long term (5-10 year) financial plan

Goal 5: Robinson CUSD#2 will take steps to insure a balanced budget which supports our mission.

Indicator 5.1: The district will create a list of all curricular, extra-curricular, and support programs with associated costs and revenues.

Indicator 5.2: The district will develop a list of potential reductions in expenditures along with potential impact on the district mission

Indicator 5.3: The district will take steps to obtain additional revenue (e.g. 1% county sales tax, property assessments)

District Facilities

Vision: All buildings in Robinson CUSD#2 will be well-maintained, up-to-date, and energy efficient.

Goal 6: Robinson CUSD#2 will keep current buildings updated and energy efficient through proper maintenance and improvements.

Indicator 6.1: Comprehensive maintenance protocols for each building

Goal 7: Robinson CUSD#2 will develop a long term facilities plan.

Indicator 7.1: Long term-facilities plan

Dennis Inboden, school Board President

Carla Sinclair, School Board Secretary