

COMMUNITY UNIT SCHOOL DISTRICT NO. 2
CRAWFORD COUNTY ROBINSON, ILLINOIS
BOARD OF EDUCATION
REGULAR MEETING
NOVEMBER 18, 2019
LINCOLN GRADE SCHOOL
5:30pm – Regular Meeting

BOARD MEMBERS PRESENT:

1. Bill Sandiford
2. Chad Brown
3. Dennis Inboden
4. Amy Stone – Arrived at 5:48 pm
5. Veronica Murphy
6. Mary Jane Parker

BOARD MEMBERS ABSENT:

1. Mike Elliott

ADMINISTRATORS PRESENT:

1. Josh Quick - Superintendent
2. Jason Stark - WES Principal
3. Kathy Bemont - LGS Principal
4. Craig Beals –NMS Principal
5. Victoria McDonald – RHS Principal
6. Bob Coffman – Assistant RHS Principal
7. Jamie Rains – Special Services Director

OTHERS ATTENDING:

1. Carla Sinclair - School Board Secretary
2. Gary Oxford – CUSD #2 Bookkeeper
3. Randy Harrison - Newspaper
4. Holly Gallagher – CUTEA Representative
5. Kim Weber
6. Cyndi Rehmel
7. Nancy Conrad

President Sandiford called the November regular board meeting to order at 5:30pm. After pledge and roll call, Sandiford welcomed all attending.

CONSENT AGENDA

A motion was made by Inboden and seconded by Brown to approve the consent agenda (including prior minutes (October 21, 2019), closed session minutes (November 4, 2019), special meeting on (November 4, 2019) and Policy Committee Minutes (November 13, 2019), November bills payable, treasurer’s report, employee attendance report, student attendance report, employments and resignations). Roll call vote: Yeas – Brown, Inboden, Parker, Murphy, and Sandiford. Nays – none. Motion carried.

By consent motion, the Board approved the adoption of the following non-substantive policy revisions :

2:40	Board Member Qualifications
2:50	Board Member Term of Office
2:60	Board Member Removal from Office
2:220	School Board Meeting Procedure
2:240	Board Policy Development
2:250	Access to District Public Records
3:10	Goals and Objectives
3:50	Administrative Personnel Other Than the Superintendent
3:60	Administrative Responsibility of the Building Principal
4:40	Incurring Debt
4:90	Activity Funds
4:100	Insurance Management

4:110	Transportation
4:140	Waiver of Student Fees
4:150	Facility Management and Building Programs
4:160	Environmental Quality of Building and Grounds
4:170	Safety
4:175	Convicted Child Sex Offender; Screening; Notifications
5:35	Compliance with the Fair Labor Standards Act
5:40	Communicable and Chronic Infectious Disease
5:100	Staff Development Program
5:125	Personal Technology and Social Media; Usage and Conduct
5:130	Responsibilities Concerning Internal Information
5:150	Personnel Records
5:190	Teacher Qualifications
5:200	Terms and Conditions of Employment and Dismissal
5:220	Substitute Teachers
5:260	Student Teachers
5:285	Drug and Alcohol Testing for School Bus and Commercial Vehicle Drivers
5:310	Compensatory Time-Off
6:15	School Accopuntability
6:20	School Year Calendar and Day
6:40	Curriculum Development
6:65	School Social and Emotional Development
6:110	Programs for Students at Risk of Academic Failure and/or Dropping Out of School and Graduation Incentives Program

6:180	Extended Instructional Programs
6:210	Instructional Materials
6:270	Guidance and Counseling Program
6:310	High School Credit for Non-District Experiences; Course Substitutions; Re-Entering Students
6:320	High School Credit for Proficiency
7:170	Vandalism
7:185	Teen Dating Violence Prohibited
7:190	Student Behavior
7:200	Suspension Procedures
7:290	Suicide and Depression Awareness and Prevention
7:340	Student Records
8:95	Parental Involvement

By consent motion, the Board approved the 1st reading of the policy revisions :

2:20	Powers and Duties of the School Board; Indemnification	Adds a phrase listing as one of the school board's duties to determine "whether an employee has willfully or negligently failed to report an instance of suspected child abuse or neglect as required by 325 ILCS 5"
2:70	Vacancies on the School Board - Filling Vacancies	Extends the timeline for Boards to fill a member vacancy from 45 to 60 days
2:100	Board Member Conflict of Interest	Adds a section prohibiting board members from participating in the "selection, award, or administration of a contract supported by a federal award or state award governed by the Grant Accountability and Transparency Act" if he or she has any real or apparent conflict of interest
2:105	Ethics and Gift Ban	Adds an entire new section (mandated by statute) addressing complaints of sexual harassment made against board members by elected officials
2:110	Qualifications, Term, and Duties of Board Officers	Adds to the duties of the Board president to appoint an outside investigator to conduct independent review of sexual harassment allegations made against a board member by another board member or other elected official
2:140	Communications To and From the Board	Provides for feedback received through the board website to be reviewed during regular meetings (optional) - PER POLICY COMMITTEE: <i>We do not recommend including the optional directive #2</i>

2:200	Types of School Board Meetings	Adds some provisions to discuss specific individuals who serve as independent contractors during a closed session meeting under similar circumstances as employees
2:230	Public Participation at School Board Meetings and Petitions to the Board	Adds some additional details which govern public participation in board meetings. Note that the minimum time is open to the discretion of the Board as well as the time limit for any one individual. PER POLICY COMMITTEE - Recommend adopting time minimum and limits as indicated in PRESS
4:15	Identity Protection	Adds a new section to the policy with respect to personally identifiable information in grants
4:20	Fund Balances	Adds a reference to the ISBE financial profile when computing fund balance to revenue ratio
4:30	Revenue and Investments	Adds a statement (required by law) regarding five sustainability factors that must be considered in making decisions about investments
4:60	Purchases and Contracts	Clarifies that contractors having direct daily contact with students must meet the same health/physical fitness requirements as employees
4:80	Accounting and Audits	Adds additional inventory requirements for supplies and equipment purchased through state or federal grant and adds a section regarding capitalization threshold (both of these items are consistent with our current practice)
4:190	Targeted School Violence Prevention Program	This is a new policy which while not required, is consistent with our practice
5:30	Hiring Process and Criteria	Adds that if an "indicated" finding of abuse or neglect has been issued by IL DCFS for an applicant or employee the Board must consider that finding as a condition of employment; also adds a new prohibition (mandated by law) for asking or screening applicants with regard to salary history
5:50	Drug- and Alcohol-Free Workplace; E-Cigarette, Tobacco, and Cannabis Prohibition	Policy is renamed and revised with respect to the Cannabis Regulation and Tax Act (CRTA); specifies that employees cannot distribute, consume, possess, use, or be impaired or under the influence of cannabis while on district premises, performing work at the district, or on call; addresses articulable symptoms; defines "district premises"; adds cigarettes to the tobacco prohibition section of the policy
5:90	Abused and Neglected Child Reporting	Adds a definition of negligent failure to report; adjusts mandated reporter training interval; adds information regarding sexual abuse investigations (consistent with our practice); adds that a Board may dismiss employees (other than licensed staff) immediately for willful or negligent failure to report suspected child abuse or neglect
5:120	Employee Ethics; Conduct; and Conflict of Interest	Adds willful or negligent failure to report suspected child abuse or neglect as grounds for discipline up to and including dismissal; Provides examples of conflict of interest with respect to contracts awarded through grants
5:180	Temporary Illness or Temporary Incapacity	Adds the word "licensed" and strikes other qualifying language with regard to advanced practice nurses and physician assistants
5:290	Employment Termination and Suspensions	Adds that the superintendent is responsible for recommending dismissal of a non-licensed employee for willful or negligent failure to report suspected abuse or neglect of a child
6:60	Curriculum Content	Adds a requirement starting in 2020-2021 that civics education must be addressed in grades 6, 7, or 8; adds that students should be provided with examples of behaviors that violate bullying policy; adds mandate to address roles and contributions of LGBT individuals in US and Illinois history (no grade level or time specified)
6:150	Home and Hospital Instruction	Adds physician assistant and advanced practice nurses to individuals who may issue a statement for home or hospital instruction
6:300	Graduation Requirements	Adds a requirement that starting in the 2020-2021 school year each student must file a FAFSA, an application for state financial aid, or an ISBE waiver form indicating he/she is aware of the aid opportunities and choose not to file; Adds the service members killed in action may receive a diploma under certain circumstances

6:340	Student Testing and Assessment Program	Updates the name of the state assessment to Illinois Assessment of Readiness (IAR)
7:150	Agency and Policy Interviews	Adds notification requirements when police question a student under the age of 18 at school
8:30	Visitors to and Conduct on School Property	Adds location of "school-sanctioned events" to the definition of school property; adds language related to cannabis
2:260	Uniform Grievance Procedure	Adds "or Board members" and "or outside investigators"; the names and contact information for our nondiscrimination coordinator and complaint managers will be listed in the policy
5:10	Equal Employment Opportunity and Minority Recruitment	Changes "domestic or sexual violence" to "domestic violence, sexual violence" and adds "gender violence"; the names and contact information for our nondiscrimination coordinator and complaint managers will be listed in the policy
5:20	Workplace Harassment Prohibited	Adds some protected categories; Adds a statement regarding annual training on sexual harassment training (consistent with our current practice); Adds a statement regarding reporting by non-employees; the names and contact information for our nondiscrimination coordinator and complaint managers will be listed
5:250	Leaves of Absence	Adds some additional detail to school visitation leave and domestic violence, sexual violence, gender violence leave; refers to CUTEA agreement for sick, personal, and bereavement leave
5:330	Sick Days, Vacation, Holidays, and Leaves	Adds our own language from the non-certified handbook regarding sick, personal, and vacation leave; Adds "licensed" and removes other qualifying language for physical assistants and advanced practice nurses; adds "gender violence" under Other leaves section
6:185	Remote Educational Program	This is an optional policy necessary only if we offer a distance learning program. We do not currently have this available.
7:20	Harassment of Students Prohibited	Adds requirements for informing staff and students of policy; adds some detail regarding the investigation process; the names and contact information for our nondiscrimination coordinator and complaint managers will be listed
7:180	Prevention of and Response to Bullying, Intimidation, and Harassment	Adds policy 7:315 to the list of policies related to prevention of bullying; the names and contact information for our nondiscrimination coordinator and complaint managers will be listed
7:270	Administering Medicines to Students	Adds some mandatory protocol regarding student self-administration of medication and medical cannabis; Some sections of this policy are optional - we currently have the undesignated epinephrine and opioid antagonist but not undesignated asthma medication and glucagon. PER POLICY COMMITTEE: We would like to include the optional section on Asthma medication but exclude the unassigned glucagon. We will also seek input from school nurses prior to final adoption.

By consent motion, the Board approved the following employments:

- Joe Cunningham – RHS Volunteer Assistant Wrestling Coach
- Blake Binder – RHS Volunteer Assistant Wrestling Coach
- Mark Hermann - RHS Volunteer Assistant Wrestling Coach
- Valerie Hermann - RHS Volunteer Assistant Wrestling Coach
- Kasey Redman - RHS Volunteer Assistant Softball Coach

By consent motion, the Board approved the following resignations:

- Julia Daniels – Get Set PreK Aide – Effective 11/8/2019
- Eric Dean – RHS Head Volleyball Coach – Effective 11/5/2019
- Pam Wright – NMS Lunchroom Supervisor – Effective 10/18/2019

UNIT #2 DISTRICT UPDATES/ PUBLIC COMMENT:

Holly Gallagher, CUTEA representative, had no comments.

Cyndi Rehmel and Kim Weber, School nursed addressed the Board concerning their positions be made into full time positions. Holly Gallagher and Nancy Conrad spoke in favor for this position change.

OLD BUSINESS

None

NEW BUSINESS

Superintendent Quick reviewed the risk management plan with the Board. He pointed out that no changes were made to the plan from last year. A motion was made Brown and seconded by Murphy to approve the 2019 Risk Management Plan. Roll call vote: Yeas – Brown, Inboden, Parker, Murphy, and Sandiford. Nays – none. Motion carried.

Superintendent Quick presented the Preliminary 2019 Tax Levy Report. A motion was made by Stone and seconded by Parker to approve the preliminary levy report and schedule a Truth in Taxation Hearing for December 16, 2019 at 5:15pm at the Central Office. The total levy request recommended is 6.222% higher than

the last extension. This percentage is above the 5% increase threshold and will require a Truth in Taxation Hearing. Roll call vote: Yeas – Brown, Inboden, Parker, Murphy, Stone, and Sandiford. Nays – none. Motion carried.

SUPERINTENDENT/ADMINISTRATIVE REPORT

WES Principal, Jason Stark, told the Board that the Veterans' Day Breakfast was a big success. Approximately 80 guests were present for the breakfast. Casey Pinnell was awarded a Quilt of Honor.

LGS Principal, Kathy Bemont reported:

- Family Reading Program that will be held on December 4, 2019 in Albion, Illinois to hear author, Jan Bratty
- LGS Team Quest competitors

NMS Principal, Craig Beals reported:

- Motivational speaker, Brandon White, gave a presentation during Red Ribbon Week.
- Sports at NMS are in full swing

RHS Principal, Victoria McDonald reported:

- Veterans' Day Ceremony was held in conjunction with the Rolling Thunder
- Team Quest placed 1st in competition recently
- ACE Awareness Night
- 500 cupcakes will be delivered to Vandalia High School tomorrow

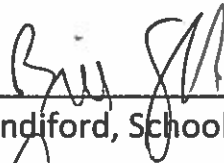
Dennis Inboden and Bill Sandiford recently attended the SESE Open House in St. Marie.

Bill Sandiford recently went with the CEO students to a conference in Champaign.

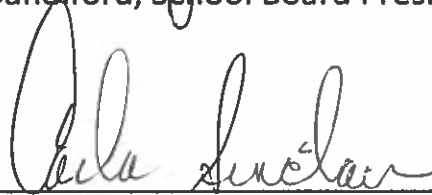
A Special Board Meeting will be held on November 19, 2019 to hear the guest speaker, Joe Fatheree.

A motion to adjourn the meeting was made by Murphy and seconded by Inboden. Roll call vote: Yeas- Murphy, Stone, Brown, Inboden, Parker, and Sandiford. Nays – none. Motion carried. The meeting was adjourned at 6:15pm.

The next regular school board meeting will be held on Monday, December 16, 2019 at 5:30pm at the Central Office, 1301 North Allen Street.



Bill Sandiford, School Board President



Carla Sinclair, School Board Secretary